## **Application Procedure**

Traidhos Camp Program – Summer Camp June – August 2024

Camp Facilitator (English/bilingual Chinese 'bilingual Thai speaker)

**How to apply**: Send CV in English Letter explaining why you want to work for Traidhos Camp Program in June – August 2024

Email contact of 2 referees

Send to bargework@threegeneration.org by 9 May 2024 at the latest

## **Staff Appointment Procedure**

April advert for staff placed

CV and letter of application and contact of referees received by 9 May Short list of candidates made and interview questionnaire distributed mid May ( or as received)

interviews held with possible applicants by zoom late May 2024 References requested on official form sent to referees Contract issued end May Summer Camp 2024 staff expected to start late June 2024

Support provided for entry visa.

You are responsible for travel to Thailand, sending police background check and other documents as advised.

## On appointment Documents requested

Orientation to work with program sent

Newly appointed staff connected with existing staff via social media

## Induction, orientation and training end June on arrival

Orientation to camp programs and equipment
Staff orientation to campus facilities and some off-campus sites
In-house practice of games and activities
Familiarisation with immediate neighbourhood
Introduction to safeguarding, risk documents and standard operating procedures

At the end of the Summer, a reference letter can be requested if required.